

## REGULAR MEETING

January 12, 2022

The Arizona City Sanitary District Board of Directors held a Regular Meeting and Public Hearing on Wednesday January 12, 2022 at 4:00 p.m. at the District's Office at 12922 S. Kashmir Road, Arizona City, Arizona.

Board Members Present: Kim Allen, David Ingraham, Sherry Mitchell, Terry Dolven, Mike Rock

Board Members Absent:

Board Members Attending Telephonically:

Staff Present: Steve Kerr, Feliz Martinez

Guests: David Fitzgibbons, Fitzgibbons Law (Telephonically); Christopher Heinfeld, Heinfeld Meech; Members of the Public as stated on the sign-in sheet.

1. **Call to Order:** Chairman called the meeting to order at 4:00 p.m.
2. **Pledge of Allegiance:** All stood and said the Pledge of Allegiance.
3. **Welcome to Guests – Chairman's comments:** No comments.
4. **Consent Agenda:** All items listed below are considered routine matters and will be enacted by one motion and one vote of the Board. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence of the agenda:
  - A. Acceptance of plant and office operations report for the month of December 2021.
  - B. Acceptance of check register and financial statements for the month of December 2021.
  - C. Approval of minutes from Regular Meeting on December 08, 2021.
  - D. Approval of future meeting dates of February 09, 2022, and March 09, 2022.

Motion moved by Member Mitchell, seconded by Member Rock, vote carried unanimously.

5. **Discussion and possible action on approving the audited financial statements by Heinfeld, Meech and Co.**

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Christopher Heinfeld gave a presentation of the Districts financials for the previous fiscal year. Member Ingraham moved to accept the audited financial statements, seconded by Member Dolven, vote carried unanimously.

**6. Discussion and update regarding the lease agreement with Arizona City Capital Investment, LLC and Arizona City Golf Course Preservation, LLC and the operation of the golf course.**

No discussion or action were taken.

**7. Discussion and update regarding potential funding available for capital improvement projects pursuant to the Infrastructure Investment and Jobs Act**  
No update.

**8. Discussion and possible action authorizing District Manager Steve Kerr to submit an initial application to WIFA to receive potential funding from the Infrastructure Investment and Jobs Act.**

Member Ingraham discussed that the District should begin the application process in order to be put on the queue for potential funding. Member Rock moved to authorize District Manager Steve Kerr to proceed with the WIFA application, seconded by Member Dolven, vote carried unanimously.

**9. Discussion and possible action on approving a revision to Section 1104 of the District's Personnel Policy regarding the Separation Incentive Program.**

District Manager Kerr presented the proposed revision to Section 1104 of the Districts Personnel Policy. Member Ingraham moved to approve the revision, seconded by Member Dolven, vote carried unanimously.

**10. The Board may call for a motion to convene into Executive Session pursuant to A.R.S. §38-431.03(A)(3), (A)(4) and (A)(7) for the purpose of discussion or consultation with its designated representatives and the Board's attorney in order to consider its position and instruct its representatives regarding possibly entering into a purchase agreement for real property, the potential terms thereof, and tax matters, and for legal advice regarding the same.**

Member Ingraham moved to go into executive session, Member Rock seconded, vote carried unanimously.

**Into Executive Session at 4:33 PM**

**Back into Regular Meeting at 4:56 PM**

**11. Call to public: No Comment**

**12. Adjourn**

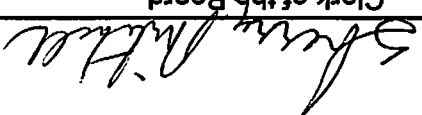
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Member Rock motioned to adjourn, Member Mitchell seconded, vote carried unanimously.

Meeting adjourned at 4:57 p.m.

Date Approved: 02/09/2022

Signature:  Clerk of the Board

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**SIGN-IN SHEET:**

**NAME**

**Address**

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1 Christopher Heinfeld  
2 Jessie Randolph

10120. N. Clark Rd., Tucson, AZ 85704  
AZ City