

REGULAR MEETING

January 13, 2021

The Arizona City Sanitary District Board of Directors held a Regular Meeting on Wednesday January 13, 2021 at 4:00 p.m. at the District's Office at 12922 S. Kashmir Road, Arizona City, Arizona.

Board Members Present: Kim Allen, Sherry Mitchell Terry Dolven Mike Rock

Board Members Attending Telephonically: David Ingraham

Staff Present: Steve Kerr, Hector Soto

Guests: David Fitzgibbons: Fitzgibbons Law, Members of the Public as stated on sign-in sheet.

1. **Call to Order:** Chairman called the meeting to order at approximately 4:00 PM
2. **Pledge of Allegiance:** All stood and said the Pledge of Allegiance.
3. **Welcome to Guests – Chairman's comments:** No comment.
4. **Consent Agenda:** All items listed below are considered routine matters and will be enacted by one motion and one vote of the Board. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence of the agenda:
 - A. Acceptance of plant and office operations report for the month of December 2020.
 - B. Acceptance of check register and financial statements for the month of December 2020.
 - C. Approval of minutes from the Regular Meeting on December 09, 2020.
 - D. Approval of future meeting dates of February 10, 2021 and March 10, 2021.
 - E. Approval of transfer of funds from Great Western Bank to General Fund at Pinal County.

Motion moved by Member Sherry Mitchell to approve the consent agenda, seconded by Member Mike Rock, vote carried unanimously.

5. **Discussion and possible action regarding policies and procedures for the use of volunteer services.**

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David Fitzgibbons explained the policy and what it will allow the District Manager to do. Fitzgibbons explained that the District will have the right to do background checks on volunteers if deemed necessary by the District Manager. Fitzgibbons also explained that volunteers will have to sign a liability waiver. Member David Ingraham motioned to accept the policy, seconded by Member Terry Dolven, vote carried unanimously.

6. Discussion and possible action regarding a Request for Proposals related to the lease of the golf course, restaurant and bar.

Fitzgibbons explained the Request for Proposals and explained that it will be published on the newspaper to let everyone know we are accepting bids. He explained that there would have to be a mandatory meeting to review the bids. District Manager Kerr suggested to increase the time to more than two weeks. After a general discussion on what can be negotiated with a potential bidder Member Mitchell motioned to accept the Request for Proposals related to the lease of the golf course, restaurant and bar Member Dolven seconded, vote carried unanimously.

7. Discussion and possible action regarding Request for Proposals related to surplus property and removal.

District Manager Kerr explained that his goal with this is to remove old equipment that is not being used. Fitzgibbons informed the board that there would be an open house date to let the public go and inspect what they want to potentially bid on. Member Rock motioned to accept the Request for Proposals related to surplus property and removal, Member Dolven seconded, vote carried unanimously.


8. Call to public: Jessie Randolph asked if the Request for Proposals related to surplus property and removal was going to be like a garage sale. District Manager Kerr explained to her why it can not be done in this manner. Member Rock requested if the April meeting could be held on the first Wednesday rather than the second, everyone agreed that this was fine.

10. Adjourn

Member Ingraham moved to adjourn, Member Rock seconded, vote carried unanimously.

Meeting adjourned at 4:52 p.m.

Date Approved: 02/10/2021

Signature: 

Clerk of the Board

Board Meeting 01/13/2021

SIGN-IN SHEET:

NAME

Address

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