

REGULAR MEETING

February 12, 2020

The Arizona City Sanitary District Board of Directors held a Regular Meeting on Wednesday February 12, 2020 at 4:00 p.m. at the District's Office at 12922 S. Kashmir Road, Arizona City, Arizona.

Board Members Present: Kim Allen, Terry Dolven, Mike Rock, Sherry Mitchell, David Ingraham

Staff Present: Steve Kerr, Hector Soto

Guests: David Fitzgibbons, Fitzgibbons Law

1. **Call to Order:** Chairman called the meeting to order at 4:01 p.m.
2. **Pledge of Allegiance:** All stood and said the Pledge of Allegiance.
3. **Welcome to Guests – Chairman's comments:** No comments.
4. **Consent Agenda:** All items listed below are considered routine matters and will be enacted by one motion and one vote of the Board. There will be no separate discussion of these items unless a Board Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence of the agenda:
 - A. Acceptance of plant and office operations report for the month of January 2020.
 - B. Acceptance of check register and financial statements for the month of January 2020.
 - C. Approval of minutes from the Regular Meeting on January 08, 2020.
 - D. Approval of future meeting dates of March 11, 2020 and April 08, 2020.

Motion was made by Member Mitchell to approve the Agenda Member Ingraham seconded, vote carried unanimously.

5. **Discussion and possible action on customer requesting past due account settlement. Account # 03007752**

David Fitzgibbons explained the legalities of tax lien certificates. Fitzgibbons noted to the board that this property was bought as an investment opportunity, and buyer apparently failed to investigate further what else might be due and owing on that

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property. Member Rock moved to not compromise the debt by a settlement Member Dolven seconded, vote was carried unanimously.

6. Discussion and possible action regarding Resolution No. 2020-01 regarding amending Sections 101 and 104 of the District's Personnel Policy to revise the propose and membership of the Personnel Committee, and providing for the severability and the effective date thereof.

Fitzgibbons explained the changes to the District Personnel Policy which was discussed in the previous meeting, Ingraham moved to accept the amendments to the Districts Personnel Policy as presented Mitchell seconded, vote was carried unanimously.

7. Discussion and possible action regarding amending the Employment Agreement with Steve Kerr to serve as the District Manager.

The Board may call for a motion to convene into Executive Session pursuant to A.R.S. §38-431.01(A)(1), (A)(3) and (A)(4) for the purpose of discussion or consultation with its designated representatives and the Board's attorney regarding District Manager Steve Kerr's job performance and potential revisions to his Employment Agreement.

Member Sherry moved to convene into executive session Member Rock seconded, vote was carried unanimously.

**Into Executive Session at 4:17
Back into Regular Meeting at 5:01**

Member Ingraham moved to increase the salary of District Manager Kerr to \$3000.00 per month for "approximately 1 plus" days per week employment, effective July 1, 2020 and directed Fitzgibbons to amend Kerr's employment contract, Member Mitchell seconded, vote was carried unanimously.

8. Discussion regarding a tuition reimbursement policy for management employees of the District.

Member Ingraham moved to table this discussion for the next meeting in order to work on a proposed policy Member Mitchell seconded, vote was carried unanimously.

The Board may call for a motion to convene into Executive Session pursuant to A.R.S. §38-431.01(A)(3) and (A)(4) for the purpose of discussion or consultation with its designated representatives and the Board's attorney to discuss the status of the District's Effluent Disposal Agreement, action taken by the District and other governmental entities, to provide direction on how to proceed and for legal advice regarding the same.

9. Call to the Public: No public comment.

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10. Adjourn: Motion made by Member Ingraham to adjourn. Motion seconded by Member Rock Vote 5 Ayes. Motion carried.

Meeting adjourned at 5:08 p.m.

Date Approved: 03/11/2020

Signature: _____


Clerk of the Board